

Discovery Den 2024



UNIVERSITY HOSPITALS
KINGSTON FOUNDATION

The Discovery Den award is intended to financially support new and better treatment options and care experiences for patients of Kingston Health Sciences Centre (KHSC) by providing timely seed funding for an innovative project. The successful applicant(s) will demonstrate how their proposed project implements cutting-edge medical technologies or practices that enhance patient care, streamline operations, or improve health outcomes, resulting in immediate and tangible benefits for both patients and health-care providers at KHSC. Examples could include the following:

- Funding for medical equipment which increases the scope of care options for patients
- Funding for a surgical trial to demonstrate the viability of offering a new procedure in Kingston
- Funding to train staff in new procedures or techniques
- Funding to improve the supports and resources available to patients in their clinical decision making
- Funding to support equipment and program materials to enable the transition of a surgical procedure from an inpatient to an outpatient environment or from a surgical to a clinic setting
- Projects may leverage funding from other sources

Eligibility

The award will be available exclusively to paid employees and affiliated physicians of Kingston Health Sciences Centre and will be granted through respective departments.

Key Questions to Be Considered in Evaluating Applications

- Is the proposed project innovative?
- Is the implementation of the idea reasonable and feasible?
- Are the intended outcomes measurable?
- Does the idea have a reasonable value base (i.e. cost versus impact)?
- Is the idea sustainable and scalable after initial funding?

2024 Award Calendar and Schedule

- June 17: announcement and application shared with KHSC staff and physicians
- September 13: deadline for submissions
- October 10: adjudication completed by review panel to shortlist three applicants to be invited to present at the Discovery Den event
- October 11: UHKF will contact the three finalists with further instructions on the live pitch event
- October 14: announcement of Discovery Den finalists with link to purchase tickets to event, distributed via KHSC Now
- November 13: the live pitch event will take place at the University Club, starting at 4:30pm.

Criteria for Selection of Recipients

Applicants shall apply in writing, following the process outlined on the application form – all information must fit within the constraints of the form and no supporting material will be accepted.

- The written application will require a description of the proposed project, the intended outcomes, budget, timeline and evaluation criteria for the project.
- Applications will be accepted from any affiliated physicians and non-physician employees who have a satisfactory record of employment with KHSC. The applications can be from individuals or departments or a team and be a mix of staff and/or physicians.
- Part-time staff members are eligible to apply.
- Group and department applications are encouraged.
- The project or program must be in a field that is expected to have a direct beneficial impact on care for patients of KHSC.
- A letter from the applicant's operational director, agreeing to proceed with the project if funding is awarded, must accompany the submission. Please disclose any matching funds from the department that could augment the grant application.

Award Value

There will be up to \$50,000 awarded to the successful team; projects that require less than \$50,000 are eligible to apply. If your project requires more than \$50,000, please disclose your additional funding sources or plan to raise the additional investment.

Review Panel Process and Fund Disbursement

- UHKF will work with the KHSC senior leadership team to select the top three applications to move forward to the live pitch event on November 13. This process will include approvals by hospital operational leaders as required to ensure compliance with hospital policies and availability of required hospital resources for the project.
- Applicants who are selected to present at the Discovery Den event must be prepared to 'pitch' their idea, in layman's terms, to a panel of judges at the Discovery Den event in November.
- Following the Discovery Den event, funds will be disbursed by UHKF to the departments of the successful applicants.
- Grant recipients will be invited to next year's Discovery Den and will be provided three minutes to report on how the funding was implemented to execute their winning project.
- Grant recipients who are unable to utilize the award funds for their successful application within 12 months, or with no revised schedule for implementation, will be required to return the funds to UHKF.

Deadlines

- Part One:
 - Application Due: September 13
- Part Two:
 - Three finalist will be chosen to proceed to the Discovery Den Pitch event. The finalists will be advised on October 13.
 - At the pitch event on November 13, applicants will be given a maximum of five minutes to pitch their proposal to the judges. Any audio visual material to be used must be submitted to UHKF no later than November 8. Finalists intending to use Power Point will be limited to two slides.
 - Discovery Den Event and Award Presentations: November 13

Discovery Den Application Form

Instructions

- Applicants are limited to a maximum of two submissions.
- The application must be written in such a way as to allow assessment by individuals, not experts in their field.
- The application must clearly indicate the innovative nature of the proposal and use a maximum of three proposal metrics to be used to evaluate the success of the idea/project.
- Keep each answer to no more than approximately 250 words.
- Submission instructions are outlined at the end of the application form.
- If selected for the Discovery Den event, applicants are asked to provide any audio visual in advance to ensure that it can be properly set up for the event, and will be given up to five minutes to speak.

Date	
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Applicant #1	
Name	
Email Address	
Department	

Applicant #2	
Name	
Email Address	
Department	

Provide the names of the remaining team members, if applicable, including email address and department or affiliation.

1. Briefly explain your initiative and how it is innovative.

2. Does the idea/initiative align with the following:

- process changes or improvement technical advancements
- new business model positioning of a project or program
- a change in perception or approach

Briefly explain.

3. How will you implement the idea?

4. How will the idea/initiative improve patient care experiences or outcomes?

5. Budget:

- **Please provide an overall budget for the proposed project.**

- **Provide a brief summary of how the funds will be used if the application is successful.**

- **Include a bullet that addresses sustainability (after initial funding) or scalability (grow to other programs/departments etc.)**

- **Does your project require additional funding and where will it come from?**

- **How will you measure the impact on patient care outcomes or the patient care experience?**

Note: Successful recipients will be required to report back at the next Discovery Den event. Are you prepared to provide an update on the progress and impact?

Yes

Application Signatures and Approvals

Applicant(s)

Please attach a letter from your director agreeing to proceed with the project if funding is awarded.

**Please send application on or before September 13, 2024 by email to: awards@uhkf.ca
Subject line: Discovery Den**